



The Kingswood School  
 5015 Tilly Mill Road  
 Dunwoody, GA 30338  
 770-458-8407 School Office  
 770-457-9114 Fax  
 Hours: 9:00-1:00 pm  
 www.kingswoodumc.org/preschool

<b>Office Use only</b>	
<b>\$125:</b> 1st child	<b>\$100</b> sibling
<b>KUMC Members \$50 - 1st Child \$40</b> sibling	
Received by _____	Date _____
Amount \$ _____	Cash / Check # _____
Entered _____	Class list _____ wait list _____

**2018-2019 PRESCHOOL AND KINDERGARTEN REGISTRATION FORM**

Child's Full Name \_\_\_\_\_ Name used \_\_\_\_\_ Date of birth \_\_\_\_\_ M/F \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_ County \_\_\_\_\_  
 Father's Name \_\_\_\_\_ Mother's Name \_\_\_\_\_  
 Cell phone \_\_\_\_\_ Cell phone \_\_\_\_\_  
 Employer \_\_\_\_\_ Employer \_\_\_\_\_  
 Home Phone \_\_\_\_\_ Home Phone \_\_\_\_\_  
 Email \_\_\_\_\_ Email \_\_\_\_\_  
 Church Affiliation \_\_\_\_\_ Local Public Elementary School \_\_\_\_\_  
 Does child live with both parents? Yes \_\_\_\_\_ No \_\_\_\_\_ If no, with whom does child live? \_\_\_\_\_  
 Names and ages of siblings \_\_\_\_\_  
 If applying to Yg. 5's or 5 Day 4's: Do you plan on applying for the state Pre-K lottery? Yes \_\_\_\_\_ No \_\_\_\_\_ School \_\_\_\_\_  
 Has your child ever been in school or daycare before? Yes \_\_\_\_\_ No \_\_\_\_\_ Where \_\_\_\_\_

**PLEASE CHECK THE CLASS FOR WHICH YOU ARE REGISTERING: Indicate second choice with a "2" if applicable.**

Class	Days	Age requirement	Tuition payments	Annual tuition
			Nine (9) payments	
Kindergarten	Monday - Friday	5 years by 9/1/18	\$400 (3 payments of \$1200)	\$3600
Young 5's	Monday - Friday	5 years by 12/31/18	\$350	\$3150
5 Day 4's	Monday - Friday	4 years by 9/1/18	\$350	\$3150
5 Day Young 4's	Monday - Friday	4 years by 12/31/18	\$350	\$3150
4 Day Young 4's	Monday, Tuesday, Thursday, Friday	4 years by 12/31/18	\$320	\$2880
5 Day 3's	Monday - Friday	3 years by 9/1/18	\$350	\$3150
4 Day 3's	Monday, Tuesday, Thursday, Friday	3 years by 9/1/18	\$320	\$2880
3 Day 3's	Monday, Wednesday, Friday	3 years by 9/1/18	\$290	\$2610
3 Day Young 3's	Monday, Wednesday, Friday	3 years by 12/31/18	\$290	\$2610
2 Day Young 3's	Tuesday, Thursday	3 years by 12/31/18	\$240	\$2160
3 Day 2's	Monday, Wednesday, Friday	2 years by 9/1/18	\$290	\$2610
2 Day 2's	Tuesday, Thursday	2 years by 9/1/18	\$240	\$2160

**The Preschool tuition policy is based on a child's commitment to one full school year. Tuition payments are divided into nine (9) equal installments payable monthly beginning May 1st. All payments are non-refundable and non-transferable. I understand the non-refundable/non-transferable registration fee of \$125 is due with this completed form. I am also aware a non-refundable/non-transferable payment is due by May 1, 2018. I understand The Kingswood School is exempt from state licensing due to its hours of operation. (The Kingswood School may not be able to meet the special needs of every child.)**

Has your child received services from Babies Can't Wait, DeKalb, Fulton, Cobb, or Gwinnett County Schools, or any private therapist for

speech, PT, OT, or behavior? Yes \_\_\_\_ No \_\_\_\_ (if "yes" please explain) \_\_\_\_\_

Language(s) spoken in the home 1st \_\_\_\_\_ 2nd \_\_\_\_\_

**MEDICAL AND ALLERGY INFORMATION**

Please list any special medical/physical /dietary conditions your child has: \_\_\_\_\_

Please list any allergies your child has: \_\_\_\_\_

What is the allergic reaction and treatment? \_\_\_\_\_

Please list any medications your child takes on a regular basis: \_\_\_\_\_

**MEDICAL AUTHORIZATION:** In case of an accident or emergency on the school grounds or during any school activity involving my child, \_\_\_\_\_, which, in the opinion of school authorities present, requires immediate medical or surgical attention, I hereby grant permission to said school authorities to obtain the services of a physician or Emergency Medical Technicians for treatment and/or transport of my child to the hospital if it is deemed necessary.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

**MEDIA INFORMATION**

**MEDIA RELEASE:** Oftentimes, the teachers take photographs that are used for art projects, home and family themes, and even as gifts to the parents. The Kingswood School does not use these pictures for promotional purposes. Photos of classroom activities, projects, visitors, and special events are shared with class members on the members-only portion of a classroom photo share site (i.e., Shutterfly, Snapfish) which is accessible only to members of The Kingswood School who have been invited.

**By signing below I give consent for TKS to use an image of my child for the purposes listed above.**

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

**FINANCIAL POLICIES**

By signing below, I acknowledge that I have read and agree to abide by all TKS Financial policies. The Preschool tuition policy is based on a child's commitment to one full school year. Tuition payments are divided into nine (9) equal installments payable monthly beginning May 1st. All payments are non-refundable and non-transferable. Further details are included in the full financial policy.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

**TERMS AND CONDITIONS**

- A degree of independence is expected with our Two's classes. Children enrolled in our program should be able to feed themselves, drink from a cup and be able to successfully separate from parents within a reasonable time frame.
- All children in the Young 4's- Kindergarten must be completely toilet trained.
- Toilet training for the Threes is expected to be almost complete at the beginning of school with very little accidents occurring.
- Any class that does not meet the minimum enrollment requirements following registration is subject to cancellation.
- The school reserves the right to withdraw a child should it become necessary for reasons regarding behavior, emotional disturbances, health and/or if we determine the child's educational needs cannot be met by our school.
- By signing below, I agree to abide by all policies and procedures as well as periodic revisions to the policies and procedures as set forth by TKS in its Parent Handbook as well as through other means of communications.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_